

NWC Online PME Completion Certificate Requests



Before requesting an NWC course completion certificate:

1. Ensure that all seven or eight blocks of the course you completed show in your FLTMPs record **BEFORE** submitting your request.
2. Your request will be validated using the FLTMPs database. Your name and course information must match your FLTMPs record *exactly*.
3. If you have completed more than one NWC Online PME course, please submit a separate request for each.
4. Certificate requests are batch-processed at the beginning and middle of the month. Please allow at least three weeks for delivery.

Notes:

1. If your course completion does not show in FLTMPs, your request cannot be validated.
2. It can take three days or more for FLTMPs to show courses completed in Navy eLearning ashore; courses completed at sea can take longer, depending on ship's Internet connectivity.

Submit your requests [here](#), or copy and paste the URL below into your browser:

<https://www.surveys.usnwc.edu/se.ashx?s=1C60BC584BE87A6F>